



MTI Credit Card Authorization Form

Please print and complete this form. Fax completed form to **214-242-6780**

CREDIT CARD INFORMATION:

Name: _____ (as shown on CREDIT CARD)

Credit Card Type: VISA MC AMEX DISC

Credit Card No:

CCV: [what is a ccv number ?](#) Exp Date: /

Note: The **CCV #** for MC & VISA is a 3 digit # printed on the back of the card in the signature area, for AMEX it is a 4 digit # printed on the front of card.

Billing Address: _____

Card Holder's Registered Phone: _____

INVOICE INFORMATION:

MTI Invoice/Quote #: _____ Customer. PO #: _____ Invoice Amount: \$ _____ (U.S. Dollars)

SHIPPING INFORMATION:

Ship to: Company: _____ Attention: _____

Address: _____ Suite/Building: _____

City: _____ State: _____ Zip Code: _____

X _____ (Initials) Collect: (UPS, FedEx, DHL, etc.): _____ Account # to be billed: _____ Shipping Method: _____

X _____ (Initials) Prepaid and Add - I authorize Mechatronic Techniques to put a hold on my credit card for the invoice amount + estimated shipping charges. Once shipping charges are confirmed, my credit card will be billed for the invoice amount plus actual shipping charges.

TOTAL CHARGE* =

I hereby authorize Mechatronic Techniques, Inc. to charge my card in the amount listed above for payment of the invoice(s) and *shipping charge(s) (if applicable) as listed above.

X _____

(SIGNATURE OF CARD HOLDER MUST BE SAME AS SHOWN ON CARD)

Please print the form and fill it completely. Fax this completed form to **214-242-6780**

- All sections, and customer's credit card billing address must be completed in this form before products can be shipped
- An imprint and signature from the authorized signer must still be obtained for corporate cards.
- Delivery charges will only be charged once.
- Mechatronic Techniques will accept Visa, Master Card, American Express and Discover. We do not accept Debit Cards or Third Party credit cards or Credit cards issued outside of USA. We will obtain the approval on the credit card.
- Mechatronic Techniques, Inc. may appear on the cardholder's statement.
- Note: In addition to any restocking fees penalties, 4% of total charge may also be non-refundable on cancelled orders or returned goods.

